

Dryden & District Agricultural Society

*R R # 3, Ste 300, Box 4
Dryden, ON
P8N 3G2*

Dear Concessionaire;

On behalf of the Dryden & District Agricultural Society, I would like to invite you to join us at our Annual Fall Fair, to be held August 23, 24, & 25, 2018.

Enclosed you will find application forms. Your application form, and payment, (etransfer to info@drydenfair.ca / cheques to be made payable to Dryden & District Agricultural Society) to be returned the above address, attention concessions co-ordinator.

For further information, please call the DDAS office 223-6766 or email info@drydenfair.ca; messages will be forwarded to the concession co-ordinator.

Booth Operators are advised to check and provide documentation to DDAS re:

- 1. Insurance certificates*
- 2. With the NW Health Unit for regulations that must be met to sell food to the public*
- 3. With TSSA if using propane to ensure they have been properly inspected*
- 4. Electrical inspection (to keep your expenses down, DDAS will purchase a blanket permit to cover all booths and will charge each concession using electric hook-up a fee of \$30 above the rental fee. Electrical Inspections will be booked for August 22, therefore all booths requiring inspection must be set up and ready for inspection.*

If proper inspections are not complete prior to the opening of the fair, concessions will not be allowed to open.

*DDAS will provide six admission passes/booth, (that is one pass for two people/day) The passes will be taken from each participant when they come through the gates during the fair. **Passes should be picked up at the fair office by Wednesday August 22 @ 7:00pm. The office will be open from noon to 7:00 pm August 13 & 14 and 9:00 a.m. to 7:00 p.m. Aug.20-22. Extra passes can be purchased at the office for \$4.00/adult; \$2.00/senior. Encourage your volunteers to become exhibitors at the fair, as exhibitors receive a pass for the gate. This would decrease your costs, and improve our fair.***

Sincerely;

*Sarah Nielson
ConcessionsCo-ordinator*

DRYDEN & DISTRICT AGRICULTURAL SOCIETY
FALL FAIR RENTALS

CONDITIONS

1. *We ask that payment be submitted with the completed forms when they are returned to the Concessions Coordinator, or be paid at the fair office during the fair.*
2. *Payments not received by August 25, 2018 will be charged 2% per month on the outstanding balance.*
3. *Liability Insurance is advised. Please supply a copy of your policy, or a confirmation letter from your insurance agent.*
4. *The attached HOLD HARMLESS AGREEMENT, must be completed and signed before your application can be accepted, unless you provide certificate of insurance.*
5. ***The Grounds & Buildings will be open for setup, Wednesday August 22 from 9:00 am - 7:00 p.m..
Access to the buildings will not be allowed on Thursday until noon as judging will be taking place.***
6. *There will be no reserved concession locations from one year to another. Space available, will be allocated as PAYMENT and APPLICATION are RECEIVED and APPROVED by the concession coordinator. So please send **your application and payment early to reserve a spot.** Our concession co-ordinator will arrange space at his/her discretion depending on space, size, repetitions, concessionaire's needs, etc. A map of all assigned locations will be posted at the office on the fair grounds.*
7. *The Dryden & District Agricultural Society reserves the right to revoke this contract if false information is provided on your application, and/or if our rules are not followed.*
8. *DDAS reserves the right to restrict any products or merchandise.*
9. *Exhibitors are requested to refrain from using nails, staples, tacks or tape to affix signage on any part of the building. Please provide your own free standing backdrops & partitions, etc to affix signage.*
10. *Any requests for refunds of payments must be approved by the executive in consultation with the concessions co-ordinator.*
11. *It is expected that person in charge of a concession /a display will keep their area as clean, tidy and attractive as possible .*
12. *Applications are accepted on a first come, first serve basis. Spaces are limited so send*

your application in early:

13. *Grounds will be open by 9:00 a.m. and will be closed no later than 12:00 midnight:*
14. *Buildings will be opened:*
 - Thursday 3:00 p.m. to 10:00 p.m.*
 - Friday 8:00 a.m. - 10:00 p.m. (8:00 a.m. -10:00 a.m. is for seniors only)*
 - Saturday 10:00 a.m. to 10:00 p.m..*
15. *HYDRO: Every concessionaire will have access to one 15 AMP outlet if required. If extra outlets are requested and are available, there will be an extra charge of \$25 per 15 AMP outlet per day..*
16. ***Concessions can be packed and removed after the exhibit hall closes on Saturday at 10:00 p.m. or between 10:00 a.m. and 2:00 p.m. on Sunday. If you chose to pack on Saturday, we ask that you not start until the hall has been cleared, after which if you need to have doors open, please ensure the concession coordinator or appointee is available to ensure unauthorized people are not allowed into the building***